

Virginia Housing Trust Fund-Homeless Reduction Grant





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Call-in toll free number 1-866-842-5779

Conference Code: 804 371 1012



Purpose

Reduce homelessness through continuum of care (CoC)/local planning group (LPG) strategies and homeless service projects that are a part of an effective emergency crisis response system in communities to ensure that homelessness is rare, brief, and non-recurring.



Emergency Crisis Response System

A housing focused approach that:

- Ensures homelessness is rare, brief, and non-recurring
- Helps households quickly regain housing stability
- Prevents households from becoming homeless
- Coordinates community based activities



Housing First

Moving participants into permanent housing quickly

 Stabilization and mainstream resources to ensure participants remain in housing





Overview

- General fund allocation for 2017-2018 biennium budget
- Estimated appropriation of 5.5. million
- Up to 20% toward reducing homelessness
- •\$1 million anticipated towards the Homeless Reduction Grant
- Priority consideration will be given to efforts to reduce the number of homeless youth and families



Homeless Reduction Grant Pool

 Maximum amount of Housing Trust Fund Homeless Reduction Grant is \$100,000

• Deadline: 11:59PM on October 18, 2017

 All applications must be submitted through DHCD's CAMS on-line application system

Applications will be evaluated "as is"



CD Eligible Applicants

- Units of local government
- Non-profit organizations or housing developers (non-profit and for-profit)
- Community Housing Development Organizations (CHDOs)
- Single purpose organization or a limited liability corporation



Applicant Requirements

- Registered Centralized Application and Management System (CAMS) profile
- Relationships between all partners involved in project must be clearly articulated
- No outstanding issues



Eligible Projects

- Rapid Re-housing
- Permanent Supportive Housing (housing stabilization services for formerly chronically homeless)
- Predevelopment (permanent supportive housing for chronically homeless)



DHCD Rapid Re-housing

Rapid Re-housing projects have three main components:

- Housing identification
- Rental/move-in financial assistance
- Case Management and Services







ICD Permanent Supportive Housing

Permanent supportive housing projects have housing stabilization services (for formerly chronically homeless) as a component that includes the following eligible costs:

- Conducting initial assessments
- Counseling
- Facilitating access to mainstream services
- Monitoring and evaluating program participant progress
- Coordination with and referrals to other providers
- Developing individualized housing and service plans



Predevelopment

Pre-development projects (for permanent supportive housing for chronically homeless) include the following eligible costs:

- Feasibility study fees
- Consulting fees
- Financial application costs
- Architects, legal, engineers, development team fees
- Site control expenses
- Title clearance costs

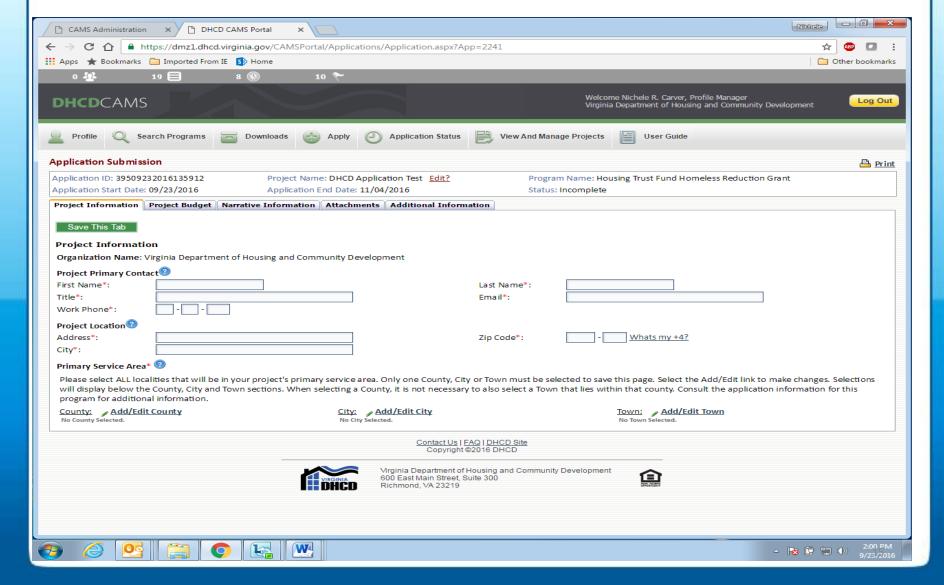


CAMS Guidance

- All work in CAMS should be frequently saved
- Google Chrome is the recommended browser
- Work in MS Word and copy and paste into the CAMS text boxes
- The text box will only accommodate text responses. Graphic, tables, charts should not be pasted into the narrative section; instead, include the information in a separate attachment

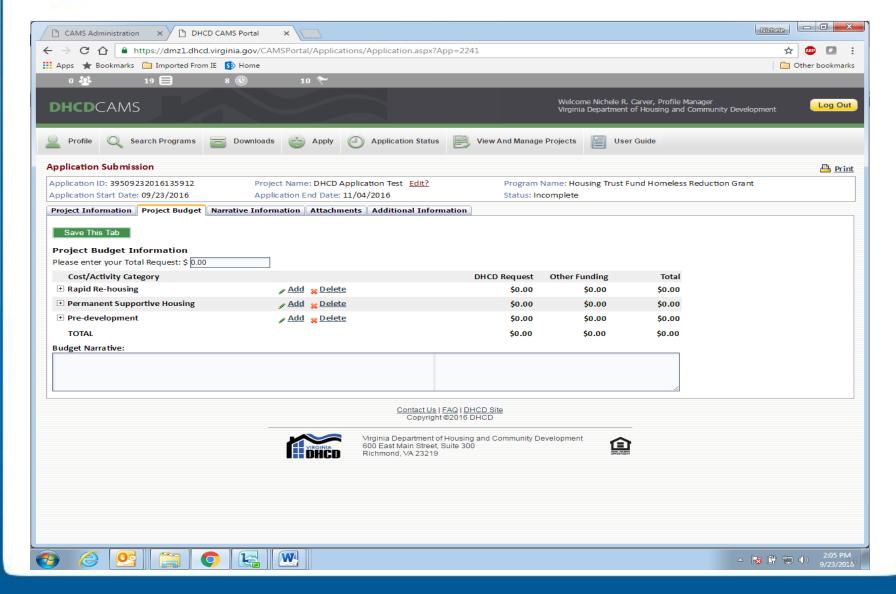


Project Information

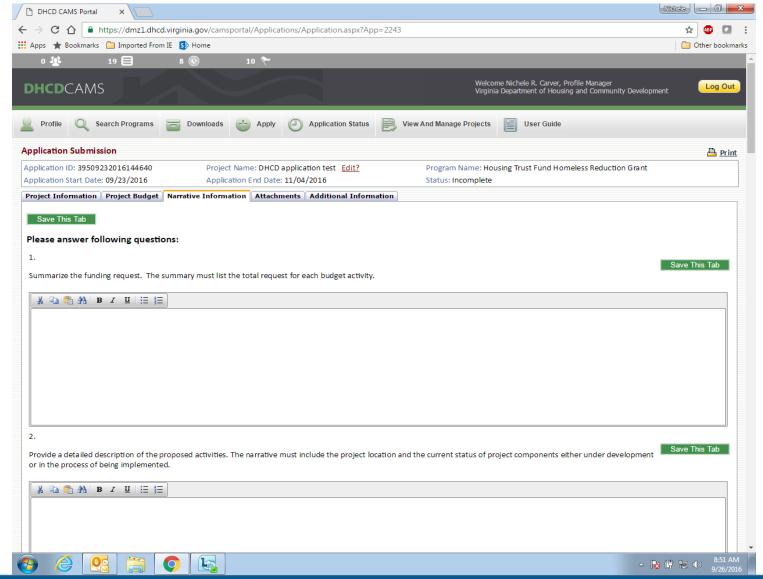




Project Budget

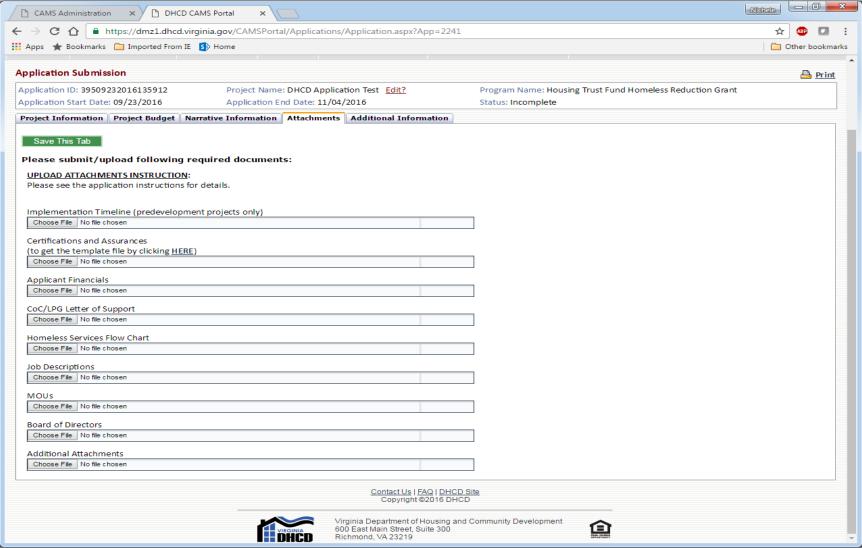








Attachments

























Required Attachments

- Implementation Timeline Predevelopment projects only
- Certifications and Assurances DHCD template provided
- Applicant Financials Current and prior year organizational budgets to include revenue sources and expenses
- Letter of Support (Signed by CoC/LPG governing board chair) — To detail how the project fits into the CoC or LPG crisis response system
- Homeless Flow Chart Rapid re-housing and permanent supportive housing projects only
- Job Descriptions For projects proposing staff costs
- Board of Directors Non-profit applicants



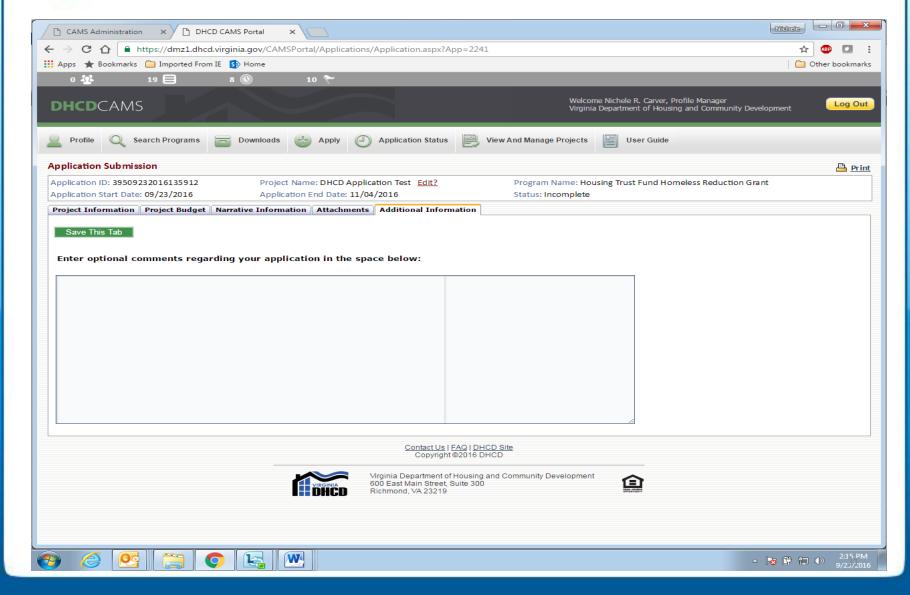
Additional Attachments

- MOUs If applicable
- Additional attachments Optional





Additional Information





Application Status

- Multiple users can work on, edit and review application materials.
- CAMS will save the application as <u>Incomplete</u>. Applicant may return repeatedly to CAMS to work on application.
- Please be sure all work on the application is saved in CAMS.
- Once the application is submitted the status will change from Incomplete to <u>Pending</u>.



Evaluation

- Need 20%
- Approach 30%
- Local Coordination 30%
- Capacity 20%





Narrative Guidance

- Projects are expected to reduce homelessness and support overall continuum of care (CoC) or local planning group (LPG) efforts
- Projects must align with the CoC or LPG emergency crisis response system and state and federal goals to end homelessness
- Be able to clearly describe the unmet local need this project will address. Should include local data to demonstrate the gap and demand
- If applicable, describe how the project will reduce the number of homeless youth (age 18-24) and families
- Be able to identify how the proposed project is housing focused and supports a housing first model.
- For predevelopment grants, the resulting permanent supportive housing project must be designed to meet these standards



Narrative Guidance

- Describe how the project will implement housing stabilization services
- Clearly demonstrate how the project resulted from a local planning effort
- Project activities must be incorporated into the local coordinated assessment system and adhere to local policies and procedures
- Describe how the project will implement housing stabilization services
- Describe the number and type of households projected to be served with this funding
- Provide evidence of organizational capacity to support project and any key partners



Dates to Remember



- October 18 Housing Trust Fund Applications DUE www.dhcd.virginia.gov
- 2017 Homeless Assistance Services Input Sessions
 - http://www.dhcd.virginia.gov/index.php/dhcd-resources/trainings-andworkshops.html
 - October 3 at 1pm Roanoke
 - October 4 at 10am Abingdon
 - October 6 at 10am and 1pm Prince William County
 - October 12 at 10am Newport News
 - October 13 at 10am Richmond
- November 15-17 Governor's Housing Conference www.dhcd.virginia.gov



Technical Assistance

Application Questions:

Aaron Shoemaker

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804-371-7119



Technical CAMS Questions:

CAMS Help Desk at CamsHelp@dhcd.virginia.gov

Please do not wait until the last minute to submit – Resource Team not available after business hours